



# YOUNG ADULT CHAPTER LEADER

## Year (2024-2025) JOB DESCRIPTION

**Job Title:** Young Adult Chapter Leader  
**Department:** Kansas City Young Adult Chapter  
**Reports To:** Kansas City Men's Mission Supervisor  
**Status:** MPD, salaried, FLSA exempt

## The Opportunity

As Chapter Leader, this individual's mission is to build up a vibrant, thriving, transformational, and sustainable young adult chapter culture in Kansas City. He will be working with the current senior leadership team to learn what this culture looks like, absorb it through daily contact with the mission, and articulate it with the help of the veterans on the team. From there, he will work with the team to implement this vision for the culture and immersing himself in the community of KCYA.

## Responsibilities

1. Lead Men's Program and Core Team
  - a. Investing 1-1 with men in the KCYA community; a focus on raising up younger men to be leaders in the SPO community.
  - b. Responsible for facilitating and executing Men's Programming.
  - c. Content creation and / or researching already existing men's content, a focus on what the Lord is about in this cohort of men.
  - d. Raise up, train and care for Men's Night leaders; helps to address pastoral concerns as they arise and shares anything necessary with Supervisor.
  - e. Meets consistently with Men's Supervisor for guidance and development.
  - f. Builds community within Radical Core and Missionary Core .
  - g. Fosters a community of transformation in Jesus Christ and life alive in the Holy Spirit
  - h. Participate in additional KCYA events including YA Mass and social or REACH events.
2. Provides counsel, on-the-job training, and resources to Missionaries and YA Volunteer Leaders to help them carry out their responsibilities effectively and grow in expertise and leadership, including:
  - a. Supervising leadership teams
  - b. Building a team, environment, and culture
  - c. Maintaining the integrity of SPO's mission, core virtues, core values, and charisms
  - d. Monitors how the Missionaries are doing with work/life balance, job satisfaction, and fundraising, providing counsel and support as appropriate
3. Participate in and assist with national training events as needed or as time allows.
4. Builds, cultivates, and maintains a team of mission partners.
5. Assist with KC Region fundraising events, when applicable.



## Qualifications

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

- Strong written and verbal communication
- Dependable, flexible, and proactive
- Self-starter, able to take initiative and problem solve
- Ability to exercise good judgment and confidentiality
- Team player with experience in evangelization and discipleship; proactive relationship builder
- Ability to work in a fast-paced environment with changing priorities and variable schedule
- Ability to read, write, and speak English fluently is essential
- Committed to the work of evangelization and discipleship
- Live as a witness to authentic Catholic Christian discipleship through a life of regular prayer, active participation in the Sacraments, and behavior consistent with the moral teachings of the Church
- Male
- Because this role has a strong peer-to-peer nature, we give preference to candidates between the ages of 21 - 30 for young adult locations.

### **Education/Experience:**

Minimum of a two year degree; Bachelor's degree or equivalent experience.

### **Other Knowledge, Skills, and Other Abilities:**

- Experience leading small groups and/or delivering training
- Experience leading Household
- Demonstrated experience building, leading, and developing a team
- Education in ministry, catechetics, theology, education, or related field
- Campus ministry or university outreach experience, prior experience with SPO is preferred

## Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to stand, walk, hear, and talk. The employee is regularly required to sit and use hands. The employee is occasionally required to play sports including Ultimate Frisbee, football, etc. The employee is occasionally required to go camping, including hiking, sleeping on the ground in a tent, preparing food in camp, etc.

